

**DATE RECEIVED BY MANAGEMENT COMPANY:** \_\_\_\_\_

**UNIVERSITY ESTATES PROPERTY OWNERS ASSOCIATION, INC.  
APPLICATION FOR DESIGN REVIEW COMMITTEE APPROVAL**

The Design Review Committee (DRC) must review and give written approval of any exterior addition or modification that a property owner plans to execute on his or her lot **BEFORE** any work can commence. Send four (4) completed copies of this application to Sentry Management, Inc. Attention: University Estates Community Association Manager, 2180 West SR 434, Suite 5000 Longwood, FL 32779-5044

The DRC will review all properly submitted applications and if need be, request any additional required information from the property owner within thirty (30) business days from the date that the application was received by the Management Company. **All DRC applications must be received by the Management Company within seven (7) business days prior to the monthly scheduled meeting. All work must be completed within 180 calendar days of the approved date of the application from the DRC.**

**SECURING ALL REQUIRED PERMITS IS THE PROPERTY OWNER'S RESPONSIBILITY**

**Property Owner:** \_\_\_\_\_ **Lot No.** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Village:** \_\_\_\_\_

**Home No.** \_\_\_\_\_ **Cell No.** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Description of work to be done:** \_\_\_\_\_

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**Painting: Base:** \_\_\_\_\_ **Trim:** \_\_\_\_\_ **Door:** \_\_\_\_\_

Attach a copy of the property survey showing the exact location of the work to be done. In addition, please attach all supporting documentation such as drawings, blueprints and samples of materials to be used. If painting, please list the colors/numbers that you are using from the approved color palette which can be found on the UE website.

**DRC COMMITTEE USE ONLY:**

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**Date Reviewed by DRC:** \_\_\_\_\_

**Approved:** \_\_\_\_\_ **Disapproved:** \_\_\_\_\_ **Returned for additional information:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_